

## Embro Minor Hockey Association Policy and Procedure

<b>TITLE</b>	Refund Policy	
Effective	September 2, 2024	
Last reviewed	June 5, 2024	
Last revised	June 5, 2024	
<b>Policy Statement:</b>	Embro Minor Hockey Association (EMHA) will refund requests as outlined in the procedure below. All player withdrawal and refund requests must be made in writing and presented to a current member of the EMHA's executive. Refund requests will not be accepted after October 15 <sup>th</sup> of the year in which the player was initially registered.	
<b>Procedure:</b>	Refunds will be granted as follows:	
	Prior to September 1st	100% of the registration fee paid will be refunded, less \$25.00 administration fee.
	September 2 <sup>nd</sup> to October 1 <sup>st</sup>	75% of the registration fee paid will be refunded, less \$25.00 administration fee.
	October 2 <sup>nd</sup> to Oct 15th	50% of the registration fee paid will be refunded, less \$25.00 administration fee.
	After October 15th	Request will be brought forward to the next meeting of the EMHA's executive and will be refunded as deemed fit by the executive.
	<b>Special Circumstances:</b> Representative hockey – child registers with EMHA – tries out for rep team in the fall and is successful and requests refund	Once notification is received from OMHA, a full refund will be given.
	EMHA holds the right to refuse reimbursement if a player is suspended or expelled for disciplinary reasons. With a voting majority of the EMHA executive, may possibly refund players partially, or in full, due to exceptional circumstances.	

	Please allow 2-3 weeks for refunds to be processed.
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